

Eduardo Alejandro Guzman Zapata

International Education - Management

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EDUCATION

- Sep 2020 — May 2022 **MSc. in Educational Leadership, Management and Emerging Technologies, MIU City University Miami** Florida - USA (online)
- Relevant coursework: Leadership and Change Management in Education, Organizational Structures and Curriculum, Design and Development of New Educational Products/Services.
 - 60% Scholarship granted by the Organization of American States (OAS).
- Feb 2015 — Feb 2020 **B.A. in International Relations, Universidad Tecnológica Privada de Santa Cruz - UTEPSA** Santa Cruz - Bolivia
- Relevant coursework: International Negotiation, Fundamentals of Economics, New Trends in International Relations.
 - Ranked in the top 10 of my class each semester throughout my university career.
- Feb 2014 — Mar 2019 **B.A. in English, Universidad Evangélica Boliviana - UEB** Santa Cruz - Bolivia
- Relevant coursework: Composition, Translation, Anglo-American Literature, Pedagogy.
 - Graduated with high honors.
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EMPLOYMENT HISTORY

- Aug 2024 — Present **National Associate Director of Study Abroad - UPB** Santa Cruz - Bolivia
- Lead the Internationalization Program, together with the Director of International Programs, in all three campuses at a national level.
 - Responsible for 3 coordinators.
- Aug 2021 — Present **University Professor, Universidad Privada Boliviana - UPB** Santa Cruz - Bolivia
- Courses taught:
- English Advanced (TOEFL iBT preparation), 20-30 students each semester.
 - Theories of International Relations, 15-20 students each semester.
 - Introduction to International Relations, 20-30 students each semester.
- Aug 2022 — July 2024 **English and Internationalization Program Coordinator, Universidad Privada Boliviana - UPB** Santa Cruz - Bolivia
- Planned and managed English courses according to university standards for approximately 200 students each semester.
 - Supervised a team of 7-8 EFL professors to ensure educational quality.
 - Led the Internationalization Program at the Santa Cruz campus.
- Mar 2023 — Aug 2024 **Program Facilitator, World Learning** United States (remote)
- Facilitated a leadership and intercultural program for approximately 50 teenagers from the MENA region and the USA.
 - Supervised, published, reviewed, and corrected activities through online platforms and synchronous meetings.
- Jul 2022 — Apr 2023 **Mentor, Youth Ambassadors Program with Bolivia, and Peru** USA/Bolivia
- Mentored 13 Bolivian students in the execution of 10 community projects in the USA and Bolivia.
 - Participated in 3 of those projects as an active member.

Jan 2021 — Jan 2023

Language Instructional Supervisor, Berlitz Bolivia

Santa Cruz - Bolivia

- Managed and supervised various academic processes at the language center.
- Supervised 15 language instructors.
- Youngest supervisor in Latam region.

Sep 2013 — Jan 2021

English Teacher, Centro Boliviano Americano de Santa Cruz - CBA

Santa Cruz - Bolivia

- Taught all levels of English offered at the institution.
- Led the TOEFL preparation program during the COVID-19 pandemic maintaining and increasing the same number of students enrolled before the crisis.

INTERNSHIPS

Aug 2019 — Nov 2019

Intern, EducationUSA Bolivia

Santa Cruz de la Sierra

DISTINCTIONS

Language: Spanish (native), English (C1)

Interests: Philosophy, Travel, ICTs in Education, International Integration.

Certifications: Google Certified Educator, Intercultural Competency in Education, TOEFL iBT test, Higher Education Certificate.